(CLASSIFICATION)

## MEMORANDUM Act. memo ACTION

## OFFICE OF THE DIRECTOR

Action Me	emorandum	No. <u>A-283</u>
Date	L Assessment	1041

TO

Director of Personnel

SUBJECT

Deputy Director/Support

REFERENCE:

Attendance at the Senior Service Schools

and the Foreign Service Institute

This is to advise that the DCI has indicated that he wants the Agency to make a particular effort to insure that our attendees at the Senior Service Schools and the Foreign Service Institute courses are the best representatives that the Agency can provide. I am passing this word on to you and to all of the components at this time inasmuch as the nominations for these schools are now being solicited.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick Executive Director

ec: DD/I DD/P DD/S DD/SLT General Counsel Comptroller Inspector General

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